

## **PERSONAL DATA PROCESSING INFORMATION for customers and contractors** pursuant to the General Data Protection Regulation (GDPR)

The Company provides information on the processing of personal data which was provided by the data subject to the data controller as a part of the commencement of the contractual relationship:

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(1) Personal data controller:

The GRANITOL a.s. Company is the personal data controller.  
Contact person: Ing. František Berka (Manager for GDPR)  
phone: +420 554 780 300  
email: [berka@granitol.cz](mailto:berka@granitol.cz)

(2) Purpose of processing:

The data controller shall process the personal data of the data subject for the purpose of the performance of the contractual relationship in the field *of the production of blown polyethylene films and PP strapping bands*, including related activities.

(3) Legal basis:

- consent of the data subject: for marketing purposes, CV processing;
- performance or conclusion of the contract: for the purpose of supplying goods and the provision of services;
- legal obligation (Act No. 89/2012 Coll., Civil Code; Act No. 499/2004 Coll., on Archiving and Records Management; Act No. 455/1991 Coll., Trade Licensing Act; Act No. 563/1991 Coll., on Accounting; Act No. 235/2004 Coll., on Value Added Tax);
- eligible interest: camera recordings on the premises of the Company, the purpose of addressing an offer of services or products directly related to the products or services; the purpose of handling requests, inquiries, comments and claims.

(4) Personal data that we process:

For the above-mentioned legal bases, the Company mainly processes the following categories of personal data:

- Basic data
  - o Identification data: title, first name, surname, company name, company ID, VAT ID No.;
  - o Contact details: company address, delivery address, telephone number, email address, data box ID;
- Further data

- We also process data that is closely related to the way you use the products or services we provide that is related to the nature of our business cooperation: bank account number, customer number, cookies and other data resulting from the performance of a specific contract or applicable legal regulation.

(5) Personal data processors:

Personal data is provided by the data controller for further processing to external providers such as transport companies or SW suppliers, whose identity will be disclosed to the data subject upon request.

(6) Other recipients:

The data controller may, for reasons of legitimate interest, disclose the personal data to contractors authorized by the data controller in the fields of IT services and technologies, for the administration of the [www.granitol.cz](http://www.granitol.cz) website, marketing services, consulting services and certification services. Their identity will be disclosed to the data subject upon request.

The website of the Granitol a.s. Company also contains plug-ins of third parties, through which website visitors can share content with their friends or other contacts. These include:

- a Facebook plugin, administered by Facebook Inc., 1601 South California Avenue, Palo Alto, CA 94304, USA.

(7) Other third parties:

For the purpose of state supervision, the prevention, investigation, detection or prosecution of criminal offences or the execution of penalties, including protection against public security threats and their prevention, the data controller shall provide personal data to the respective public authorities or other entities authorized to process personal data.

(8) Other purposes of the processing:

The data controller may also use the personal data provided for business and marketing purposes with the consent of the data subject or, on the basis of a legitimate interest, for the purpose of addressing an offer of services or products, or for handling requests, inquiries, comments and claims. The processing of personal data on the basis of a legitimate interest is not subject to consent.

(9) Duration of personal data storage:

The data controller keeps personal data for the duration of the performance of the contractual relationship and for the period of time required by legal regulations. For most contractual relationships, we are obliged to assure archiving periods related to tax proceedings, so we are required to keep tax documents and records with similar information relating to the provision of the service for 10 years from the end of the tax period in which the transaction took place.

An exception may be the retention of personal data for business and marketing purposes, which we process for as long as the consent is validly given or withdrawn (you can withdraw

your consent by email or telephone – see the data controller's contact details above). The Company processes personal data for this purpose for a period of five years.

(10) Rights of the data subject:

**Right of access to personal data** – the data subject has the right to access personal data concerning him/her; the data controller is obliged to provide a copy of the processed personal data.

**Right to rectify and complete personal data** – the data subject has the right to have the data controller correct, or add to, inaccurate personal data concerning him/her without undue delay.

**Right to erasure** – the data subject has the right to have the data controller delete his/her personal data without undue delay if:

- the personal data is not necessary for the purposes for which it was processed;
- the data subject withdraws his/her consent to the processing of his/her personal data;
- the data subject objects to the processing of his/her data;
- his/her personal data have been processed in a manner that is against the law;
- other relevant legal regulations do not prescribe the storage of personal data;
- it is not a matter of public interest in the field of public health, archiving, scientific or historical research, or statistics;
- it is not a performance of, or defence against, legal claims.

**Right to restrict the data processing** – the data subject has the right to have the data controller limit the processing of his/her personal data in justified cases.

**Right to portability of personal data** – the data subject has the right to obtain personal data concerning him/her in a structured, commonly used and machine-readable format, and to transfer this data to another data controller.

**Automated individual decision making** – the data subject has the right not to be subject to any decision based solely on automated processing, including profiling, unless this is necessary for the performance of the contract.

**Right to file a complaint to the supervisory authority** – the data subject has the right to file a complaint to the supervisory authority, i.e. the Office for Personal Data Protection.

**Right to file an objection** – the data subject has the right to object to the processing of his/her personal data; the data controller shall not process such data any more in unjustified cases. An objection can be raised at any time against processing for direct marketing purposes.

(11) Failure to provide personal data:

The data subject must provide personal data for legal reasons or reasons specified in the commercial contract, if otherwise the performance of the commercial contract would be impossible.



(12) Other Provisions:

If the data subject does not provide his/her consent to the data controller or does not enter into a business relationship with the data controller and there are no other reasons for processing his/her personal data, the data in written form will be shredded and that in electronic form deleted.

Other personal data which the data subject has not provided personally to the data controller may be obtained from publicly available sources.